



January 25, 2007

TO: Transportation Authority of Marin Commissioners

FROM: Dianne Steinhauser, Executive Director

RE: Authorize the Executive Director to Enter Into Agreement with Caltrans to Accept STIP Planning, Programming & Monitoring (PPM) Funds – Agenda Item 5b

Dear Commissioners:

### **Executive Summary**

The State Transportation Improvement Program (STIP) allows the programming by a region of an amount for project planning, programming and monitoring (PPM) by the transportation planning agency. TAM programmed \$24,000 into the STIP through the California Transportation Commission (CTC) for use on state and federal programming activities. To be able to access those funds, Caltrans requires that TAM execute a STIP Planning, Programming and Monitoring Program Fund Transfer Agreement.

**Recommendation: Authorize the Executive Director to enter into agreement with Caltrans to accept PPM funds.**

### **Background**

The State Transportation Improvement Program (STIP) allows the programming by a region of an amount for project planning, programming and monitoring (PPM) by the transportation planning agency. Programming of these funds comes from county shares and can be programmed for each year of the STIP. In the Bay Area, each Congestion Management Agency (CMA) is allowed to program a specific amount of PPM funds through the STIP, as codified in legislation and included in each STIP period's Fund Estimate. The PPM programming process is administered by the Metropolitan Transportation Commission (MTC) and the funds are distributed by Caltrans. As a condition to receiving PPM funds, Caltrans requires all recipients to accept its prepared Fund Transfer Agreement for the distribution of these funds which allow lump sum payments to all agencies that programmed such funds.

### **Discussion**

TAM programmed \$24,000 into the STIP for this current Fiscal Year 2006-07 through the California Transportation Commission (CTC) for use on state and federal programming activities. The funds were allocated by the CTC this past Fall 2006. To be able to access those funds, Caltrans requires that TAM execute a STIP Planning, Programming and Monitoring Program Fund Transfer Agreement. TAM received the Fund Transfer Agreement from Caltrans in December 2006 for PPM funds programmed for FY 2006/07. The terms of the current Fund Transfer Agreement have not changed from prior executed Fund Transfer Agreements.

**Recommendation: Authorize the Executive Director to enter into the abovementioned agreement with Caltrans to accept PPM funds.**